



Request for Quotation (RfQ) Fortigate Firewalls HQ

Global Information Systems

Issue Date: 23.08.2018

Closing Date and Time: 11.09.2018

IUCN Contact :

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PART 1 – INSTRUCTIONS TO PROPOSERS AND PROPOSAL CONDITIONS

1.1. About IUCN

IUCN is a membership Union uniquely composed of both government and civil society organisations. It provides public, private and non-governmental organisations with the knowledge and tools that enable human progress, economic development and nature conservation to take place together.

Headquartered in Switzerland, IUCN Secretariat comprises around 950 staff in more than 50 countries.

Created in 1948, IUCN is now the world's largest and most diverse environmental network, harnessing the knowledge, resources and reach of more than 1,300 Member organisations and some 10,000 experts. It is a leading provider of conservation data, assessments and analysis. Its broad membership enables IUCN to fill the role of incubator and trusted repository of best practices, tools and international standards.

IUCN provides a neutral space in which diverse stakeholders including governments, NGOs, scientists, businesses, local communities, indigenous peoples organisations and others can work together to forge and implement solutions to environmental challenges and achieve sustainable development.

Working with many partners and supporters, IUCN implements a large and diverse portfolio of conservation projects worldwide. Combining the latest science with the traditional knowledge of local communities, these projects work to reverse habitat loss, restore ecosystems and improve people's well-being.

www.iucn.org
<https://twitter.com/IUCN/>

1.2. Summary of the Requirement

IUCN invites you to submit a Proposal for the replacement of the actual Fortigate Firewall at HQ. The detailed description of the Requirement can be found in Part 2 of this RFQ.

1.3. The procurement process

The following key dates apply to this RFQ:

RFQ Issue Date	23.08.2018
RFQ Closing Date and Time	11.09.2018
Estimated Contract Award Date	17.09.2018

1.4. Conditions

IUCN is not bound in any way to enter into any contractual or other arrangement with any Proposer as a result of issuing this RFQ. IUCN is under no obligation to accept the lowest priced Proposal or any Proposal. IUCN reserves the right to terminate the procurement process at any time prior to contract award. By participating in this RFQ, Proposers accept the conditions set out in this RFQ.

Proposers must sign the "Proposer's Declaration" and include it in their Proposal.

1.5. Queries and questions during the RFQ period

Proposers are to direct any queries and questions regarding the RFQ to the above IUCN Contact. No other IUCN personnel are to be contacted in relation to this RFQ.

Proposers may submit their queries no later than **30.08.2018**

As far as possible, IUCN will issue the responses to any questions, suitably anonymised, to all Proposers. If you consider the content of your question confidential, you must state this at the time the question is posed.

1.6. Amendments to RFQ documents

IUCN may amend the RFQ documents by issuing notices to that effect to all Proposers and may extend the RFQ closing date and time if deemed appropriate.

1.7. Proposal lodgement methods and requirements

Proposers must submit their Proposal to IUCN no later than 13:00 (CEST) on the **11.09.2018** by email to: **RFQFW@iucn.org**. The subject heading of the email shall be **RFQ Firewall Fortigate**. Electronic copies are to be submitted in PDF and native (e.g. MS Word) format. Proposers may submit multiple emails (suitably annotated – e.g. Email 1 of 3) if attached files are deemed too large to suit a single email transmission.

IMPORTANT: Submitted documents must be password-protected so that they cannot be opened and read before the submission deadline. Please use the same password for all submitted documents. After the deadline has passed and no later than **17:00 (CEST) on 11.09.2018** please send the relevant password to the same email address as used for submitting your Proposal. This will ensure a secure bid submission and opening process. Please **DO NOT** email the password before the deadline for Proposal submission.

Proposals must be prepared in English and in the format stated in Part 3 of this RFQ.

1.8. Late and Incomplete Proposals

Any Proposal received by IUCN later than the stipulated RFQ closing date and time, and any Proposal that is incomplete, will not be considered. There will be no allowance made by IUCN for any delays in transmission of the Proposal from Proposer to IUCN.

1.9. Withdrawals and Changes to the Proposal

Proposals may be withdrawn or changed at any time prior to the RFQ closing date and time by written notice to the IUCN contact. No changes or withdrawals will be accepted after the RFQ closing date and time.

1.10. Validity of Proposals

Proposals submitted in response to this RFQ are to remain valid for a period of 90 calendar days from the RFQ closing date.

1.11. Evaluation of Proposals

The evaluation of Proposals shall be carried out exclusively with regards to the evaluation criteria and their relative weights specified in part 3 of this RFQ.

PART 2 – THE REQUIREMENT

2.1 Introduction

Goals and Objectives

The current project goal is to change our cluster Fortigate Firewall hardware infrastructure keeping the same line of product here at the Headquarters in Gland.

IUCN Headquarters has the Global Firewall Management Tool which helps us to manage our platforms from a centralized perspective. We wish to continue using Fortigate as our main security appliance; helping us to avoid the need to perform a full transition to a new product. This must be available by the end of September (30.09.18).

2.2 IUCN Infrastructure

Technical Support Requirements

- 2 FortiGate 1500D cluster Hardware plus 5 years 24x7 FortiCare and FortiGuard UTM Protection, 8 x 10GE SFP+ slots, 16 x GE SFP slots, 18 x GE RJ45 ports (including 16 x ports, 2 x management/HA ports), FortiASIC NP6 and CP8 hardware accelerated, 480GB SSD on board storage
- 1000 FortiClient VPN Client License for 5 years

Optional :

- 2 FortiSwitch 1048E Layer 2/3 switch controller compatible switch with 48 x SFP / SFP+ slots, GE/10 GE capable and 4 x 40 QSFP+, dual AC power supplies

PART 3 – INFORMATION TO BE PROVIDED BY PROPOSERS AND SELECTION CRITERIA

By participating in this RFQ, Proposers are indicating their acceptance to be bound by the conditions set out in this RFQ.

This Part details all the information Proposers are required to provide to IUCN. Submitted information will be used in the evaluation of Proposals. Proposers are discouraged from sending additional information, such as sales brochures, that are not specifically requested.

3.1 Declaration

Please read and sign the Declaration in **Annex 1** and include this in your proposal.

3.2 Technical information/Service Proposal

Please confirm that you can supply the goods as specified in Part 2 of this RfQ and complete the table below:

Item 1	Quantity	Unit price	Total price
FortiGate 1500D	2		
TOTAL PRICE FOR EVERYTHING			

Submitted rates and prices are deemed to include all costs, insurances, taxes, fees, expenses, liabilities, obligations, risk and other things necessary for the performance of the Requirement. Any charge not stated in the Proposal as being additional, will not be allowed as a charge against any transaction under any resultant Contract.

Applicable Goods and Services Taxes

Proposal rates and prices shall be exclusive of Value Added Tax.

Currency of proposed rates and prices

All rates and prices submitted by Proposers shall be in Swiss Francs [CHF].

Please confirm that you can meet the delivery date of no later than: **30.09.2018**

Optional services – details of optional related services that the Proposer considers would help further improve the IUCN relationship with its constituents. Please note that these will not form part of the evaluation of Proposals and will only be used in the final contract negotiations with the selected Proposer.

3.3 Award Criteria

IUCN will award the contract to the lowest priced Proposal that fully meets the requirements as detailed in this RfQ.

PART 4 – DEFINITIONS

For the purposes of this Request for Proposal (RFQ) the following definitions apply:

Contract	Means any contract or other legal commitment that results from this Request for Proposals.
Contractor	Means the entity that forms a Contract with IUCN for provision of the Requirement.
Instructions	Means the instructions and conditions set out in Part 1 of this Request for Proposals.
IUCN	Means IUCN, International Union for Conservation of Nature and Natural Resources.
IUCN Contact	Means the person IUCN has nominated to be used exclusively for contact regarding this Request for Proposals and the Contract.
Proposer	Means an entity that submits, or is invited to submit, a Proposal in response to this Request for Proposals.
Requirement	Means the supply to be made by the Contractor to IUCN in accordance with Part 2 of the RFQ.
RFQ	Request for Quotation

PROPOSER'S DECLARATION – ANNEX 1

Contract for the provision of **Fortigate Firewalls HQ**

1 ORGANISATIONAL INFORMATION

Name/registered name:	
Legal Status	
Current trading name (if different):	
Registered number:	
Year of registration:	
Country of registration:	
Registered address:	
Telephone:	
Fax:	
E-mail:	
Web-site:	

2 CONTACT POINT FOR THIS TENDER

Name:	
Position:	
Telephone Number:	
Email Address:	
Address:	

3 HOLDING OR PARENT COMPANY (if applicable)

Name/registered name:	
Previous names / registered names (if different):	
Current trading name:	
Previous trading names (if different):	
Registered number:	
Year of registration:	
Country of registration:	
Address / registered address:	

4 STATEMENT

I, the undersigned, being the authorised representative of the above Proposer, hereby declare that the Proposer has examined and accepts without reserve or restriction the entire content of the Request for Quotation (RfQ) for the goods/services referred to above.

I confirm that:

- The Proposer is registered on the relevant professional or trade register of the State in which it is established;
- The Proposer is in full compliance with its obligations relating to the payment of social security contributions and the payment of taxes in accordance with the legal provisions of the country in which it is established, with those of Switzerland and those of the country where the Contract is to be performed;

and that none of the following **Exclusion Criteria** apply to the above Proposer or persons having powers of representation, decision-making or control over it:

- has a conflict of interest in connection with the Contract; (A conflict of interest could arise in particular as a result of economic interests, family or emotional ties, or any other relevant connection or shared interest.)
- has been convicted of failing to comply with environmental regulatory requirements or other legal requirements relating to sustainability and environmental protection;
- is bankrupt or being wound up, is having their affairs administered by the courts, has entered into an arrangement with creditors, has suspended business activities, is the subject of proceedings concerning those matters, or is in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
- has been convicted of an offence concerning their professional conduct by a judgment of a competent authority which has the force of res judicata;
- has been guilty of grave professional misconduct;
- has been the subject of a judgment which has the force of res judicata for fraud, corruption, involvement in a criminal organisation, money laundering or any other illegal activity.

I acknowledge on behalf of the Proposer that:

- it is unacceptable to give or offer any gift or consideration to an employee of IUCN as a reward or inducement in relation to the awarding of a contract and that such action will give IUCN the right to exclude a Proposer from the procurement process;
- any direct or indirect canvassing by a Proposer or their appointed advisers in relation to this procurement or any attempt to obtain information from any of the employees or agents of IUCN concerning another Proposer may result in disqualification; and
- any price fixing or collusion with other legal entities in relation to this RfP shall give IUCN the right to exclude the Proposer(s) from the procurement process and may constitute an offence.

I fully recognise and accept that any inaccurate or incomplete information provided in the Proposal may result in its exclusion from this RfP and other future contracts with IUCN.

The Proposer will inform IUCN immediately if there is any change in the above circumstances at any stage during the tender procedure or during the implementation of any resulting Contract.

The Proposer offers to provide the goods/services requested in the RfQ on the basis of the following documents, which are submitted as password-protected electronic documents as detailed in section 1.7.

- Proposer's Declaration (this document)
- Financial and Technical Proposal

This Proposal is subject to acceptance within the validity period stipulated in the RfQ (section 1.10).

<Date and Signature of authorised representative of the Proposer>

< Name and position of authorised representative of the Proposer >