Information Note for Delegates
Asia Regional Conservation Forum
Islamabad, Pakistan, 6-8 November 2019
Venue: Serena Hotel, Islamabad

1. Contacts for Assistance:

<table>
<thead>
<tr>
<th>Ms. Fauzia Bilqis Malik</th>
<th>Mr. Raj Kumar</th>
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<tbody>
<tr>
<td>Manager, Islamabad Programme Office, IUCN Pakistan</td>
<td>Membership Manager, Asia</td>
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<tr>
<td>Mobile and WhatsApp: +92 303 3335767</td>
<td>WhatsApp: (+66) 845245010</td>
</tr>
<tr>
<td>Email: <a href="mailto:Fauzia.Malik@iucn.org">Fauzia.Malik@iucn.org</a></td>
<td>Email: <a href="mailto:raj.kumar@iucn.org">raj.kumar@iucn.org</a></td>
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In case you need any assistance on logistics or any other matter, please contact the following staff:

Ms. Mussrat Khan
Programme Officer, Islamabad Programme Office, IUCN Pakistan Mobile and WhatsApp: (+92-307-8883170)
Email: Mussrat.KHAN@iucn.org

2. Transportation from Islamabad International Airport to Hotel:

A free shuttle service by Islamabad Serena Hotel has been arranged to pick everyone as per their flight timing. Mr. Azfar Ansari (+92-307-7773812) and Mr. Hammad Saeed (+92-307-7773801) will welcome the delegates inside the International arrival lounge holding IUCN logo.

A hotel vehicle will also drop all the participants to the Islamabad International Airport.

3. Hotel Information:

Foreign delegates are booked at the Islamabad Serena Hotel. IUCN will cover the cost of accommodation for sponsored participants. Non-sponsored participants must clear their bills upon check-out from the hotel.

In the guest rooms, two small mineral water bottles will be complimentary. Mini bar will be on self-payment (if used). Free wireless Internet access is available in rooms and meeting room areas of the hotel. For any assistance regarding rooms you may contact Ms. Mussrat Khan (+92-307-8883170).

Islamabad Serena Hotel
Khayaban-e-Suhrwardy
Opposite Convention Centre
Islamabad 44000, Pakistan
T: +92 111 133 133
F: +92 51 287 1100
4. Check in and Check out:

Hotel check in time is 1400hrs and check out time is 1200 noon. Early check in and late check out has been requested, however the hotel will facilitate as per availability of rooms. Ms. Mussarat Khan (+92-307-8883170) from IUCN Islamabad Office will facilitate check in and check out. Late check out till 5:00 pm (depending on the availability of rooms) can also be arranged on request.

5. Meeting Location:

Meeting venue is also at Islamabad Serena Hotel. Please refer to the agenda of the RCF for dedicated Meeting Halls for various sessions (located in hotel basement).

6. Dining Place:

Buffet Breakfast is complimentary in Zamana Restaurant located in the hotel lobby on ground floor. Sponsored delegates arriving on 4th night or 5th morning can have buffet lunch and dinner on 5th November at Zamana Restaurant located near the hotel lobby at the ground floor. Beverages and cold drinks will be charged to your personal account, as those are not covered as part of meals. In case sponsored delegates decide to have meals at any other location, the costs will not be covered by IUCN.

Please refer to the RCF agenda for dedicated locations for lunches and dinners during 6-8 November covered by IUCN. Room service is on self-payment.

7. Dress Code:

For the meetings, it is suggested that everyone wear smart business attire.

8. About the City – Islamabad:

Please refer to the attached note on Islamabad.

9. Weather in Islamabad:

In November, weather conditions in Pakistan make it a good trip destination. Islamabad is the scenic federal capital of Pakistan located at the foothills of the Margalla Hills. The city is home to a large international community and most natives are bi-lingual English speakers. The climate in Islamabad during November is generally mild and dry. Average temperature would be 23°C as Maximum and 11°C as Minimum. The standard voltage is 230 volt and the frequency is 50 Hz.

10. Registration of participants:

Registration of participants will start on 5th November at 15:30 hours at Kehkashan 1 in Serena Hotel.

Non-sponsored participants are requested to kindly pay the fee in cash at the registration desk upon receiving their badge and other RCF material. Our Registration Staff and team of volunteers will be available to assist you.
11. Currency exchange:

You may exchange your money for the Pakistan Rupee at the Islamabad airport. Islamabad International Airport has several exchange bureaus. Please look for the signs “Currency Exchange”.

12. Important contacts:

Emergency services telephone numbers:

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<thead>
<tr>
<th>Number</th>
<th>Service</th>
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<tbody>
<tr>
<td>15</td>
<td>Emergency call/Police</td>
</tr>
<tr>
<td>1122 or 1020</td>
<td>Ambulance Service Centre</td>
</tr>
<tr>
<td>114</td>
<td>Airport Inquiry</td>
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IUCN welcomes all RCF participants to Pakistan. Wish you an enjoyable stay in Islamabad.
Islamabad

Islamabad is the capital city of Pakistan, and is federally administered as part of the Islamabad Capital Territory. Built as a planned city in the 1960s to replace Karachi as Pakistan’s capital, Islamabad is noted for its high standards of living, safety and abundant greenery.

With a population of 1,014,825 as per the 2017 Census, Islamabad is the 9th largest city in Pakistan, while the larger Islamabad-Rawalpindi metropolitan area is the country’s third largest with a population exceeding four million.

Islamabad is located in the Pothohar Plateau in the northeastern part of the country, between Rawalpindi District and the Margalla Hills National Park to the north. The region has historically been a part of the crossroads of Punjab and Khyber Pakhtunkhwa with the Margalla Pass acting as the gateway between the two regions.

The city’s master-plan, designed by Greek architect Constantinos Apostolou Doxiadis, divides the city into eight zones, including administrative, diplomatic enclave, residential areas, educational sectors, industrial sectors, commercial areas, and rural and green areas. The city is known for the presence of several parks and forests, including the Margalla Hills National Park and Shakarparian Park. The city is home to several landmarks, including the Faisal Mosque, the largest mosque in South Asia and the fourth largest in the world. Other landmarks include the Pakistan’s National Monument and Democracy Square.
Venue

Islamabad Serena is a five-star hotel. This luxurious hotel is located at the foot of the Margalla Hills, four km from Rawal Lake and six km from the Lok Virsa Museum.

The elegant rooms and suites include free Wi-Fi and flat-screen TVs. Suites add separate sitting areas; some feature balconies. Room service is available 24/7.

Freebies include a continental breakfast buffet and airport transfers. The nine dining options feature an upscale regional restaurant and a Middle Eastern eatery, as well as a cafe/patisserie and a rooftop lounge. Other amenities include two pools and a spa with beauty treatments, a sauna and a gym.

For more details, please visit the hotel’s website:

Islamabad Serena Hotel
Khayaban-e-Suhrawardy
Opposite Convention Centre
Islamabad 44000, Pakistan
T: +92 111 133 133
F: +92 51 287 1100

Security

Islamabad is definitely the safest city in Pakistan. As security in the country improves, tourism in Pakistan is really starting to be on the radar of the most adventurous travelers. Recently the United Nations has declared Pakistan ‘Family Station’ for its international staff, effective 14 June 2019. People of Pakistan are friendly and are known for their hospitality.