

Vjosa Wild River National park

2023

ToR Partnership manager

August 2023

1 BACKGROUND

In March 2023, the Vjosa Wild River National Park (VWRNP) was formally established, becoming the largest national park in Albania. The VWRNP covers the entire Vjosa River in Albania, from the Greek border to its mouth in the Adriatic Sea, as well as three main tributaries: Drinos, including Kardhiq, Bënçë and Shushicë.

Activities in 2023 include the preparation of key strategic documents for the effective management of the VWRNP, the preparation of legal and financial bases for the development of a governance model that will contribute most effectively to achieving the objectives of nature protection and promoting those forms of uses of natural resources that foster the development of local communities without adverse impacts on the natural environment, the implementation of activities to support the management of the park (such as involving the public and stakeholders in the management processes, promotion of the park, its sustainable financing and fundraising, capacity development, and the promotion of inter-sectoral dialogue). Preparations will also start this year for the extension of the park's boundaries, which will later include all free-flowing tributaries and the Vjosa delta area, and the establishment of a transboundary protected area across the entire river basin, including river Aoos and its tributaries in Greece.

2 OBJECTIVE

The Partnership Manager is responsible for programme and stakeholder management by ensuring a collaborative environment between all key actors in the partnership, and actively guides the processes and procedures for the preparation of the project deliverables.

3 SPECIFIC TASKS

The Partnership Manager's is:

- Responsible for understanding, coordinating, and managing all stakeholders, including managing Steering Committee meetings;
- Ensure that work programmes meet the needs of stakeholders;
- Responsible for preparing programme budgets and Holdfast grant application;
- Responsible for participating in governance, tourism and visitor experience, communications and stakeholder working groups.

Tasks will be carried out in close collaboration with the International & National Coordinators, the Ministry Focal Point, NAPA and the Lead National Expert, as well as other experts working under the auspices of the Steering Committee.

4 DELIVERABLES AND TIME FRAME

- Brief notes from the weekly coordination meetings of the VWRNP core team.
- Handing over contracts to consultants and ensuring all consultants are hired and milestones are met.
- Assist in organising and coordinating site visits/meetings
- Prepare and organise the Steering Committee meetings based on the agreed schedule.
- Assist in the preparation of required documents and presentations.
- Lead the tourism Partnership working group and the volunteer working group.
- Support and prepare the main communication tools for the Partnership communication group

The anticipated start date of the work is August 31, 2023. Anticipated duration of the contract: 105 work days through April 9, 2024.

5 QUALIFICATIONS AND EXPERTISE OF THE CONSULTANT

Required Qualifications

- MSc in management, law, environment or a similar field.
- At least 5 years of experience in a leadership position in company or institution.
- Proven experience in capacity building.
- Demonstrated experience in coordinating teams of experts and/or Partnerships.