

24/07/2023

Publication of responses to questions (Deadline for submission of questions: 21/07/2023)

Topic	Question	Response
Location of the audit	In our experience with project audits, it is efficient to perform procedures centrally. Can you please confirm whether the audit of the 7 project audits can be audited from Switzerland, or whether we need to plan for local resources in Asia.	There will be a need to plan for local resources in the countries where the projects are based.
Disposition fund	For the disposition fund, are you able to give us an indication of the expected level of expenditures per year?	Approximately CHF 400K per year at Secretariat level.
Disposition fund	For the disposition fund (component 1), do we understand correctly that this is the same as the audit of the "ITHCP Secretariat" (mentioned on page 2 of the ToR) to be audited every calendar year?	Correct.
Disposition fund	How many assurance reports do you require per year for the disposition fund, as it is mentioned on page 2 of the ToR that the audit is aligned with the grantee reporting (2 reports per year)?	For ITHCP Secretariat and Grants > CHF 1M, annual reports, and for Grants < CHF1M, once every 2 years.
Assurance reports	Do we understand correctly that there will be a separate report on the disposition fund and a separate report for each of the 7 projects (report once or twice or year depending on size).	Yes.
Assurance reports	Would it be possible to share an example of reports issued for ITHCP Phase I both for the first and second component	No.
Project audits (projects 1-7)	For the projects carried out by the implementing partners (2nd component), can you please share some information about the nature of the expenditures?	<ul style="list-style-type: none"> Staff time Office equipment Travel staff Infrastructure investments Livelihoods / community development activities Training & workshops Consulting services (studies, services, audits..) Equipment & transport Awareness & Communications Other tiger conservation activities Office rental, tel, electricity, insuran, fees etc.
Financial proposal	As we have not had the opportunity to hold any meetings during the proposal process, if our financial proposal is not in line with IUCN expectations as we may have misunderstood some of the facts in our technical proposal, is there an opportunity to adjust/amend our financial proposal?	Refer to clause 4.8.

