



**INTERNATIONAL UNION FOR CONSERVATION OF NATURE**  
76<sup>th</sup> Meeting of the Bureau of the IUCN Council  
Gland, 26 March 2019

**DECISIONS**

(as endorsed by the IUCN Council, 96<sup>th</sup> Meeting, 28-31 March 2019)

**Establishment of the Succession Planning Committee**

BUREAU DECISION B/76/1

The Bureau of the IUCN Council,

Confirms the establishment of a “Succession Planning Committee” with the following members:

- The President (Chair)
- The four Vice-Presidents, and
- The Treasurer;

Approves the Terms of Reference of the Succession Planning Committee (Annex 1).

**Establishment of the Motions Working Group**

BUREAU DECISION B/76/2

The Bureau of the IUCN Council,

*On the recommendation of the Governance and Constituency Committee,*

Approves the Terms of Reference of the Council’s Motions Working Group (Annex 2) and the process for appointing the members of the Motions Working Group (Annex 3).



## **Succession Planning Committee**

### **Terms of Reference**

Approved by the IUCN Council, decision C/96/3 (March 2019)

#### **1. Background**

Following the decision of the IUCN Director General to apply for and accept the post of Executive Director (ED) of the UNEP, the Bureau, in discussion with the IUCN President and Vice-Presidents, agreed unanimously to establish a Succession Planning Committee (SPC).<sup>1</sup>

The SPC has held two meetings. The President via email has informed the Council of the decisions and process initiated following the formal approval of the appointment of the IUCN DG by the UNGA on 20 February 2019 and the request for confidentiality was no longer applicable,

#### **2. Objective**

The Succession Planning Committee is established as a standard practice in similar international organizations and is part of good and prudent governance and leadership transition. The Succession Planning Committee has the responsibility to ensure smooth transitional secretariat leadership. Under the present circumstances, this responsibility will include facilitating the selection of an Acting DG and developing a TOR for a search committee to identify a new Director General

#### **3. Functions**

The Succession Planning Committee will make recommendations, through its Chair, to the Council on the necessary transitional secretariat leadership arrangements.

The Succession Planning Committee will make recommendations to the Bureau, for onward transmission to the Council for decision, on

- a. Accelerating the process leading to global search externally and internally and recruitment of the new Director General, including Terms of Reference (TOR) of a DG Search Committee
- b. Other matters related to succession planning, transitional arrangements and recruitment of new DG.

#### **4. Modus Operandi**

The members of the Succession Planning Committee will implement their work primarily via email and conference calls and carry out any face-to-face meetings when needed.

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<sup>1</sup> The first Succession Planning Committee (SPC) meeting realized that it would be customary to develop the ToRs of the Committee, which would need more time, information and secretariat services, thus risking the spread of the information. In order to deal with this urgent situation, to start necessary preparations and meanwhile to respect DG Inger Andersen's own wishes not to inform all the Council members and to avoid any adverse impact on her application, the SPC meeting acknowledged the importance of having a succession plan, failing to do which could imply that IUCN was not at all prepared to handle this type of situation for the members of IUCN, international community and donors. In light of this, it was agreed that the ToRs had to be developed later and would be submitted to the Council for validation after DG Inger Andersen is officially approved by the UNGA as the ED of the UNEP, as planned.

The Succession Planning Committee will consult members of the Council, and of the Commissions and of the Secretariat as appropriate.

The Succession Planning Committee will report to the Bureau, after which the Bureau will report to the Council.

## **5. Duration**

The Succession Planning Committee will perform its mandate during the process of setting up Secretariat transitional leadership arrangements until a Search Committee is established, by then the SPC will only do regular succession planning unless decided otherwise by the Bureau.



## Terms of Reference of the Motions Working Group of the IUCN Council

Approved by the IUCN Council, decision C/96/2 (March 2019)

In accordance with Article 46 (q) of the IUCN Statutes, Regulation 29, and Part VII of the Rules of Procedure ('Agenda and Motions'), the Council appoints a Motions Working Group with the mandate to:

- a. Provide guidance to IUCN Members on the submission of motions;
- b. Receive the motions and determine that they are consistent with the purpose of motions as defined in Rule 48*bis* and meet the requirements listed in RoP 54;
- c. Prepare, including editing, the motions for the online discussion and, as appropriate, for submission to the Resolutions Committee of Congress and the World Congress;
- d. Submit the motions to an online discussion to be held prior to Congress, specifying which motions that warrant debate at the global level during the Congress will continue to be discussed and voted upon during the Members' Assembly subject to RoP 45*bis*, and which motions will be put to an online vote prior to Congress subject to Rule 62*quinto*;
- e. Facilitate and oversee the online discussion of motions between Members prior to the Congress, ensuring that it is transparent and will adhere to the greatest possible extent to the procedure for discussion and amendment of motions during the Congress;
- f. Following the close of the online discussion, submit motions to an electronic vote prior to Congress and refer others to the Members' Assembly for continued debate and vote.

The Motions Working Group to be established by Council in accordance with Regulation 29 shall consist of

- (i) five (5) to seven (7) members of the IUCN Council,
- (ii) three (3) individuals who will be appointed by Council in their expert, personal capacity to represent the common interests and the diversity of the IUCN membership and Commissions, following Council's call for nominations to all IUCN Members and Commissions; and
- (iii) the Director General *ex officio*.

The Motions Working Group shall present periodic reports on its work to the IUCN Council and shall keep the Congress Preparatory Committee (CPC) closely informed. The Motions Working Group shall receive adequate support from the IUCN Secretariat in order to deliver on its mandate.

The Motions Working Group shall, among others, perform the following tasks:

1. Establish specific procedures for the motions process in advance of the Congress to ensure its effective and efficient management. As part of this procedure, it shall guide the development of guidelines and templates for IUCN Members for the motions process which shall be sent to all IUCN Members before the opening of the submission of motions. The procedures will also specify the tasks which the Secretariat accepts to undertake in support of the work of the Motions Working Group, and contain the criteria and transparent processes for making the determinations which the Motions Working Group is required to make by the Rules of Procedure.
2. Be informed of and take into account to the extent possible the results of discussions of motions in National Committees, Regional Committees and Regional Fora, including those that warrant discussion at a local and/or national level;

3. Ensure that the statutory requirements are strictly applied to the submitted motions and that motions which meet the requirements, are treated fairly and equitably, with adequate communication with proponents and sponsors of motions related to rejecting, amending, combining or categorizing motions, explaining the rationale.
4. Make effective use of the information provided by proponents and co-sponsors about the actions and resources required to implement the motion and the contributions which they intend to make towards its implementation (RoP 54 (b) viii.), including publishing the information and/or the rating described in the template throughout the motions process, thereby encouraging IUCN Members to take responsibility for the implementation of the motions they submit, once they are adopted. Transmit a report to the Resolutions Committee of Congress regarding the status of the resources committed/pledged on all the motions adopted through the electronic vote prior to Congress.
5. Communicate clearly and comprehensively to the IUCN membership the rationale for referring certain motions to the electronic vote prior to Congress and others to the Members' Assembly, either at the time of publication of the motions prior to the online discussion (RoP 62*bis*) and/or after the online discussion, at the time the motions are submitted to the electronic vote (RoP 62*quinto*) e.g. by explaining what the issues are that could not be solved during the online discussion and that require continued debate during the Members' Assembly.
6. Monitor the quality of motions, alert Members and facilitators before/during the electronic discussion of quality issues, and provide guidance to facilitators empowering them to raise issues of poor quality of motions and actively work with Members to solve them before the end of the electronic discussion.
7. Oversee the online discussion on motions in advance of the Congress, providing guidance and direction, and assistance, to ensure that facilitators are designated and receive adequate training and guidance in the spirit of IUCN's 'One Programme approach' and fully understand the intent and requirements of the IUCN Statutes, Rules of Procedure and Regulations pertaining to motions.
8. Provide clear guidance to the facilitators of the online discussion with a view to alerting Members to issues of alignment with the IUCN Programme, or alert Members directly to such issues during the online discussion, e.g. at the beginning of the 2<sup>nd</sup> reading.
9. Encourage broad participation of Cat. A Members (through reminders, incentives, etc.) and to keep a record that shows its adequate engagement with and invitation to State Members.
10. Monitor the electronic discussion and assist / guide the facilitators to proactively build a consensus during the online discussion, thereby reducing as much as possible the application of RoP 62*quinto* (b), i.e. the referral to the Members' Assembly of motions that led to such divergent proposed amendments that it was not possible to submit them to the electronic vote prior to Congress.
11. Prepare the motions, as amended during the online discussion or together with proposed amendments, for an electronic vote in accordance with Rule 62*quinto* explaining as clearly as possible in the Guidance for IUCN Members on electronic voting the way of voting on amendments.

12. Prepare the motions that require continued discussion during the Members' Assembly, for hand-over to the Resolutions Committee of the Congress with any advice and background, as appropriate, including motions which, in the view of the Motions Working Group, are controversial and consensus would be beneficial for conservation, and so may have to be referred to the next Congress (Regulation 62<sup>quinto</sup> as revised).
13. Formally transmit to the Congress 1) the motions approved during the electronic vote in order for the Congress to 'record *en bloc* the adoption' of these motions, and 2) the motions that require continued debate and vote during the Members' Assembly.
14. Prepare the urgent and new motions submitted from one week prior to the opening of the Congress for the consideration of the Congress Resolutions Committee as soon as it will have been established, with a view to enabling the Committee to timely distribute the motions that it will have admitted.
15. Make recommendations to the next Council for improving the Working Group's role and functioning based on its own evaluation to be made before the end of the 2020 Congress taking into account Council's guidance for self-evaluation.

**Process for the appointment of the members of the MWG**

Approved by the IUCN Council, decision C/96/2 (March 2019)

7. **Five (5) to seven (7) members of the MWG will be appointed from among the members of the IUCN Council** according to the following process which is based on the process adopted in 2015 (decision C/85/12):

7.1 Members of the MWG must be aware of the importance of the motions process and make the commitment to reserve significant time between September 2019 and June 2020 to effectively discharge their duties through email exchange, remote meetings and at least one physical meeting of at least 5 working days (tentative date: 9 to 15 October 2019).

In case the diversity of time zones of the members of the MWG is high, it may mean that telephone meetings are scheduled at inconvenient hours. As a result of Rule 20, the members of the Motions Working Group must also make the commitment to attend the 2020 Congress to be held in Marseille 11 to 19 June 2020.

7.2 The process for the appointment of members of the Motions Working Group from among the Council members should be as follows:

a. The Bureau appoints the Council members to become members of the Motions Working Group on the recommendation of the Vice-Presidents acting as Nominating Committee, taking into account the expressions of interest and the following criteria:

- Expressed interest in serving on the Working Group
- Good knowledge of IUCN and previous Congress(es)
- Good knowledge of IUCN's Programme and policies
- Representation of IUCN Commissions
- Not personally involved with the motions process as proponent or sponsor of motions
- Regional balance
- Gender balance
- Including first and second term Councillors.

b. Following Council's endorsement, at its 96<sup>th</sup> meeting, of the Bureau decision approving the ToR of the Motions Working Group, Council members send their expressions of interest indicating the role they can play within the Motions Working Group and their time availability, to *[name of a Vice-President]* by 6 April 2019. The Vice-Presidents will subsequently make a recommendation to the Bureau as expeditiously as possible. The Bureau will appoint the members of the Motions Working Group.

8. **Three (3) individuals who will be appointed by Council in their expert, personal capacity** to represent the common interests and the diversity of the IUCN membership and Commissions, following Council's call for nominations to all IUCN Members and Commissions:

- a. The Bureau makes the appointment before 1 August 2019 taking into account the following criteria:
- i. Good knowledge of IUCN and previous Congress(es);
  - ii. An understanding of and sensitivity to the diversity of interests of IUCN State/Government and I/NGO Members and/or Commissions;

- iii. One State/Government Member, one I/NGO Member, one Commission Member.
- b. The Bureau shall consult the Councillors who are members of the Motions Working Group before taking a decision.
- c. The Director General will send a call for nominations/expressions of interest to all IUCN Members and the Steering Committees of the 6 IUCN Commissions before 15 May 2019, inviting nominations/expressions of interest by 31 June 2019 at the latest.